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**Quinceanera.com™**  
**Guide**



# QUINCEAÑERA GUIDE

Turning fifteen is a major milestone in a girl's life, and planning your Quinceañera party is one of the most exciting things you will ever do. Quinceanera.com wants to help you live out your fairy tale fantasy with the best detail-planning guide that you'll ever find. From traditions to entertainment, budget tips and decorations, everything you need to know about your Quinceañera is finally here! Are you ready to uncover this magical world?

# XV timeline

Planning your Quince Dream fiesta can be easier when you have a timeline to follow and a few helping hands to tap into. Let us make your Quinceañera planning process easier by assisting you from beginning to end. Follow this step-by-step guide and enjoy your party from the first hour to the last!

## 12 MONTHS BEFORE

- Set date
- Determine budget
- Select potential Godparents
- Pick color(s) and theme
- Research possible event sites for availability
- Contact church priest and check for availability

## 11 MONTHS BEFORE

- Select your Quince court and main chambelan
- Draft guest list
- Visit event sites
- Have a selection of caterers and bakeries for tasting
- Research and compare packages for the décor, entertainment, photographers, music and videographers

¿WHO?

¿WHERE?

DAY AFTER  
CELEBRATION

Send out  
thank-you  
notes

## 10 MONTHS BEFORE

- Book your venue and church
- Select your cake and hire your caterer, music provider, photographer & videographer

## 9 MONTHS BEFORE

- Shop for your Quinceañera dress, accessories (including heels and flats for the change of the shoes)
- Meet with your entire court to discuss their dress attire
- Book choreographer
- Select music for dances
- Select menu
- Identify practice space

## 8 MONTHS BEFORE

- Order damas dresses and accessories
- Fit chambalanes for tuxedos
- Pick flowers
- Design invitations
- Select menu
- Identify practice space

## 7 MONTHS BEFORE

- Review the prior month items

# THE PLANNING OF YOUR QUINCE

Budget PG **1**

Guest list PG **2**

Dress PG **3**

Shoes PG **4**

Venue PG **5**

Menu PG **6**

Cake PG **7**

Decoration PG **8**

Hairstyle PG **9**

Makeup PG **10**

Photography & Video PG **11**

Music PG **12**

Surprise dance PG **13**

Mass PG **14**

Invitations PG **15**



# Budget

Let's start from the beginning! One of the most challenging aspects of a Quince party is setting up the budget. Nobody likes to skimp on celebrations, and cutting your budget doesn't have to mean sacrificing quality and fun. Here is a list of important details you should consider when planning your dream XV celebration.

## 1. Plan ahead of time

Quince party usually conveys financial sacrifices. This is the number one reason why most families plan ahead of time and save for years for this memorable celebration. It will also allow you to shop around.

## 2. Set up a budget

The size of the budget directly reflects all decisions relating to the celebration. Plan a budget for each expense, party, flowers, cake, vendors, dress, catering, etc, and always stick with it.

### INDUSTRY PRICE AVERAGE FOR YOUR REFERENCE:

Venue \$1,500 for 200 guests

Cake \$800 for 100 guests

Dress \$1,000

Catering \$80 per plate



Entertainment	<u>\$150 to \$1,000</u>
Decoration	<u>\$1,800 for 100 guest</u>
Invitation	<u>\$350 for 100 invites</u>
Photography & Video	<u>\$150 - \$300 per hour</u>
Church	<u>\$300</u>

## 3. Find some padrinos

Don't let your parents pay for the whole thing. Share the love and expenses, ask your godparents to pitch in for the reception hall, cake, dress, etc.

## 4. Compare prices

Never settle for the first thing you fall in love with. Compare deals, packages, and prices of all the Quince party services. You'll have a better idea of the pricing what they offer and you will be able to stick to your budget.

## 5. Save up!

A good plan is to leave a budget on the side for luxuries such as thank you favors for your guests, an exuberant quince dress or extravagant decorations. Plan on getting side jobs such as baby sitting, doing yard sales, and more.

**MORE IDEAS TO SAVE MONEY?  
SCAN THE CODE!**



# QUINCEANERA BUDGET CHECKLIST

We're here to help you plan your Quinceañera down to the last dollar and ensure your celebration will be memorable. Follow this checklist and plan the perfect Quince budget!

## PICK A DATE

- Birthday day \_\_\_\_\_
- Weekend of \_\_\_\_\_
- Season:
  - Winter
  - Spring
  - Summer
  - Fall
- Alternative date: \_\_\_\_\_

## SET UP A BUDGET

Write down your possible budget for each service and stick to it!

- Venue \$ \_\_\_\_\_
- Cake \$ \_\_\_\_\_
- Dress \$ \_\_\_\_\_
- Catering \$ \_\_\_\_\_

- Entertainment \$ \_\_\_\_\_
- Decoration \$ \_\_\_\_\_
- Photography and video \$ \_\_\_\_\_
- Church fees \$ \_\_\_\_\_

Refer to page 2 -4 for a full list of expenses

*Tip: Calculate the price per person, divide total budget by number or guests.*

- \* Option # 1:  
Number of guests \_\_\_\_\_ | Budget \$ \_\_\_\_\_
- \* Option # 2:  
Number of guests \_\_\_\_\_ | Budget \$ \_\_\_\_\_
- \* Option # 3:  
Number of guests \_\_\_\_\_ | Budget \$ \_\_\_\_\_

## CALCULATE % TOTAL BUDGET PRICE PER PERSON \$ \_\_\_\_\_

Follow this formula to control your expenses

## POSSIBLE SERVICES YOUR 'PADRINOS' WILL COVER & BUDGET

- Cake \$ \_\_\_\_\_
- Dress \$ \_\_\_\_\_
- Music \$ \_\_\_\_\_
- Decoration \$ \_\_\_\_\_
- Other \$ \_\_\_\_\_

## COMPARE PRICES

Before making any decision, research!

### CATERERS

- Option #1 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #2 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #3 \_\_\_\_\_ Price: \$ \_\_\_\_\_

### BAKERIES

- Option #1 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #2 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #3 \_\_\_\_\_ Price: \$ \_\_\_\_\_

### VENUES

- Option #1 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #2 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #3 \_\_\_\_\_ Price: \$ \_\_\_\_\_

### DRESS DESIGNERS & BOUTIQUES

- Option #1 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #2 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #3 \_\_\_\_\_ Price: \$ \_\_\_\_\_

### • OTHERS:

- Option #1 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #2 \_\_\_\_\_ Price: \$ \_\_\_\_\_
- Option #3 \_\_\_\_\_ Price: \$ \_\_\_\_\_

# My Quinceañera BUDGET

Estimated      Actual

## TOTAL EXPENSE:

	Estimated	Actual
	\$	\$
<b>APPAREL</b>		
Dress		
Quince Shoes		
Quince slip		
Jewelry		
Tiara		
Damas dresses		
Damas accessories		
Damas shoes		
Chambelanes tux		
Dad tux		
Alterations		
<b>Total Apparel:</b>	<b>\$</b>	<b>\$</b>

	Estimated	Actual
<b>PHOTOGRAPHY</b>		
Quince portraits		
Reception		
Ceremony		
Photo Albums		
<b>Total Photography:</b>	<b>\$</b>	<b>\$</b>

	Estimated	Actual
<b>FLOWER'S DECORATIONS</b>		
Bouquet		
Centerpieces		
Extra flower arrangements		
<b>Total Decorations:</b>	<b>\$</b>	<b>\$</b>

# My Quinceanera BUDGET

	Estimated	Actual
	\$	\$
<b>DINNER &amp; PARTY</b>		
Caterer		
Bartender		
liquor		
Tables/chairs		
Decorations		
Security		
Music		
Sound system		
Guest parking		
Dishes		
Centerpieces		
Linens		
Food servers		
<b>Total Party:</b>	<b>\$</b>	<b>\$</b>

	Estimated	Actual
<b>CHURCH</b>		
Clergy		
Location fee		
Decorations		
Pew/chair decorations		
Reservation fee		
Preparatory class		
<b>Total Church:</b>	<b>\$</b>	<b>\$</b>



# Guest List

## Keeping your Guest List Under Control

Creating a guest list can cause complete chaos. This is something you need to plan ahead of time and remember, invite the people that are important to you and you parents and leave behind those forced guests. Follow these tips, and whittle down your list to the best-case scenario.

### 1. Think about the budget

Decide your budget before planning how big you want your Quinceañera to be. Then, you could start drafting out the first fantasy list inviting everyone you wish, however, realistically, you'll end up scratching half of the names until you are within budget. Remember, the average price per guest is \$100.

### 2. Set your priorities

By this we mean, you need to select the right venue that will allocate comfortably the number of guests. You don't want a small banquet hall for over 200 guests and



vice versa. Figure out which is more important to you, more guests or a specific venue.

### 3. Backup list of guests

Assume that a percentage of your guests will not attend, usually 10%, so invite those you left behind at the beginning in order of priority. This is why once you send the invites; you should add a deadline to RSVP for a more organized guest list plan.

### 4. Allowing guests to bring plus ones

You should take this into consideration when planning your Quince guest list. Also, allowing your guests to bring their children. When contemplating the "plus one" situation, you should first settle on how many single guests you are inviting and then determine the "plus ones".

### 5. How to sit your guests

Think about grouping family, school friends, neighbors, Padrinos, damas and chambelanes and put younger guests near to the dance floor and older ones a little further way. Usually the younger crowd wants to be closer to the dance floor and older guests want to be far from the sound. However, make sure they all can see properly the main stage and dance floor.

**MORE TIPS ON HOW TO  
BUILD YOUR GUEST LIST HERE  
SCAN THE CODE!**



# QUINCEANERA GUEST LIST CHECKLIST



Keep track of your Quince guests! Print as many as you can and fill out the most important details of your guests.

**NAME:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Invitation mailed date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**RSVP:**  Confirmed  Not confirmed  Not attending  
# in party: \_\_\_\_\_ Table # \_\_\_\_\_  
Sitting categories:  Family  Friends  Court of honor  Padrinos  
Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

**NAME:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Invitation mailed date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**RSVP:**  Confirmed  Not confirmed  Not attending  
# in party: \_\_\_\_\_ Table # \_\_\_\_\_  
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Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

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Invitation mailed date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**RSVP:**  Confirmed  Not confirmed  Not attending  
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Sitting categories:  Family  Friends  Court of honor  Padrinos  
Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

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Address: \_\_\_\_\_  
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Invitation mailed date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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Sitting categories:  Family  Friends  Court of honor  Padrinos

Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

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Sitting categories:  Family  Friends  Court of honor  Padrinos

Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

**NAME:** \_\_\_\_\_

Address: \_\_\_\_\_

Invitation mailed date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**RSVP:**  Confirmed  Not confirmed  Not attending

# in party: \_\_\_\_\_ Table # \_\_\_\_\_

Sitting categories:  Family  Friends  Court of honor  Padrinos

Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

**NAME:** \_\_\_\_\_

Address: \_\_\_\_\_

Invitation mailed date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**RSVP:**  Confirmed  Not confirmed  Not attending

# in party: \_\_\_\_\_ Table # \_\_\_\_\_

Sitting categories:  Family  Friends  Court of honor  Padrinos

Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

**NAME:** \_\_\_\_\_

Address: \_\_\_\_\_

Invitation mailed date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**RSVP:**  Confirmed  Not confirmed  Not attending

# in party: \_\_\_\_\_ Table # \_\_\_\_\_

Sitting categories:  Family  Friends  Court of honor  Padrinos

Food Allergies: \_\_\_\_\_ Vegetarian:  Yes  No

# Dress

Find the Perfect Style for your Quinceañera Dress

This easy-to-follow guide will spare you time and anxiety by helping you determine the cut that will accentuate your best assets and minimize your least favorite. Look your best!

## 1. Mermaid/Trumpet

This cut highlights a woman's curves. Its silhouette contours to the body from the chest to the knee, and then flares out to the hem. The mermaid cut has a slightly longer tail than the trumpet and the trumpet cut flares out wider than the mermaid style.

**It Flatters:** Slender, short and tall Quinceañeras, as well as those who are comfortable with their curves.

## 2. A-Line/Princess:

A traditional Quinceañera dress is designed in this style. This type of dress has a slimming bodice and full-skirt that reaches down to the floor.

It has a fitted bodice that can create the illusion of a flat or bulge-free mid section, and has a full skirt that can hide wide hips or accentuate them if they are slim.

**It Flatters:** A ball gown fits any body type. The A-line dress really is a girl's best friend. If you're petite it adds the illusion of length; if you're tall it can add fullness, and if you've got curves you'd rather cover, the A-line does that too.

## 3. Dropped waist

As its name implies, this silhouette is a waistline style with a long bodice, which



Sheath



extends below the natural waistline. Because the bodice of this dress is longer than most styles, the skirt of a drop waist dress is, of course, shorter.

**It flatters:** It best suits Quinceañeras with smaller hips and longer torsos that want to flaunt their trim middles and shape. If you are petite avoid this style since it adds more length at the top than at the bottom, which can make your legs look shorter.

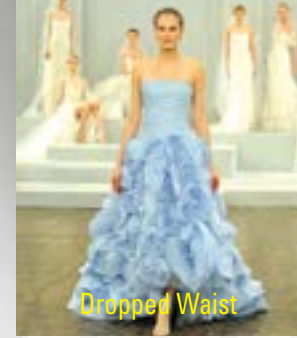
## 4. Empire

This cut is a classic look that never goes out of style. The waistline of this style of dress sits just below the bust, from which the rest of the gown flows down.

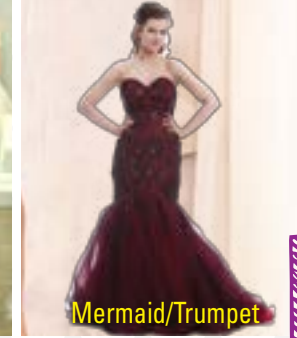
**It Flatters:** Quinceañeras with large busts can benefit from the coverage and support this style offers. The room in the stomach area also makes it ideal for girls that are looking to minimize their midsection.

## 5. Sheath:

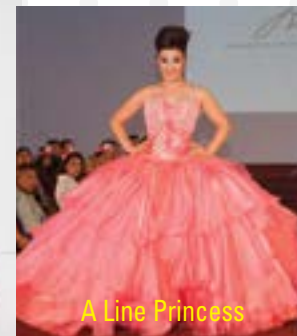
Also referred to as a column dress, this type of



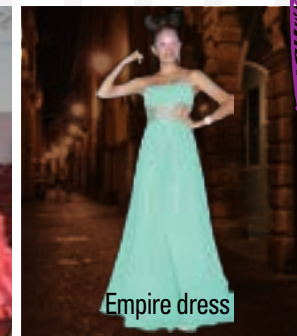
Dropped Waist



Mermaid/Trumpet



A Line Princess



Empire dress

gown tends to hug the body from top to bottom and has some room at the hem. The sheath dress also creates the illusion of added height.

**It Flatters:** Lean or petite girls can use this style to accentuate their figure since there is not much room for hiding problem areas around the mid section.

**CHECK OUT THE HOTTEST TRENDS ON DRESSES! SCAN THE CODE!**







# Shoes

## A Guide to the Perfect Selection of Quinceañera Shoes

Your special day is closer than ever and besides the dress, choosing the perfect pair of shoes is key to handle such a celebration.

Here are a few tips that help you choose the perfect pair of shoes and stay comfortable on your Quince party.

### 1. Keep it fashionable

The right Quinceañera shoes will compliment your dress while suiting your own personality, tastes, and latest fashion trends. Here is a list of the hottest shoes, choose the style that best fits your personality!

- **Pump.** This style matches up with relaxed personalities, since they are a little difficult to wear; girls that rock this look show that they can handle anything.
- **Peep toe.** For girly and flirtatious girls. Open toe shoes give a fresh and flirty look to almost any type of dress.
- **Wedges.** For confident and outgoing girls. This look is great for daring Quinceañeras that can carry them in style.
- **Evening shoes.** For conservative and CLASSY personalities. You can never go wrong with this style especially if you're having a traditional princess quinceañera.



Wedges



Evening shoes



Pumps



Pumps



Platform



Peep Toe



### 2. Shop for your shoes while you shop for your Quinceañera dress

Kill two birds with one stone! Consider shopping at a boutique that offers a selection of both dress and shoes. This is the most convenient way to choose a pair that will go perfectly well with your dress.

### 3. Try as many styles of shoes as you can

Take your time to find the right Quince shoes at the right price and style. Consider shopping at multiple stores for a broader range of choices and compare prices.

### 4. Get them worn in

Don't wear your shoes for the first time on the day of your celebration. BIG NO! Make sure you wear them a few weeks before so they've molded to fit your feet and eased up.

### 5. Keep it comfortable

The perfect pair of shoes should not only look good, but also feel great! Consider the hours you'll be standing on them or else you may not enjoy your special day as well as you should consider using peds to avoid hurting your feet.

### MORE IDEAS ON SHOES DESIGNS? SCAN THE CODE!







# Venue

The venue for your special day should be one of the most important steps of your party planning process. Follow this guide to make sure you are covering all the details.

## 1. Accessibility

Is it easy for your guests to get to? Find a convenient location for you and your guests. Also, if you're having a mass, then you should consider having it close to the church as well.

## 2. Accommodation

The site should be large enough to hold your guests comfortably. It's also important to consider the number of bathrooms compared to the number of guests attending and convenient parking for your guests' vehicles.

## 2. Timing

You should book your venue well in advance to ensure that your desired location is available for your desired date,



especially since most Quinceañera celebrations are held on Saturdays. 6 months in advance is the average time.

## 4. Pricing

Check if the price you were given includes any services other than space such as security guards, decoration, music, and food. Venues usually offer great packages. Also, consider the deposit that varies with each venue. Some are between \$500 and \$1,000 with the option of a payment plan.

## 5. Contracts

Make sure you understand the terms and details that are discussed with the manager and that those details are also

written in the contract to avoid misunderstanding or confusion later on. Ask for 3 days to read the contract over.

**MORE OPTIONS FOR  
BANQUET HALLS HERE!  
SCAN THE CODE!**





# Menu

Plan your party's menu

**Consider your budget and number of guests when planning the menu for your Quinceañera and remember, good food = a successful party.**

## 1. Who are your guests and what kind of food do they like?

It's your Quinceañera, so you want to have food you like and that is meaningful to you and your family. However, one important thing to remember is that you are also hosting the party, so you want to provide food that your guests like and that make them feel cared for. Also, consider food allergies when planning your menu.

## 2. Hire a professional caterer

If your budget allows, let a professional in the field of culinary arts help you. To make sure you hire the right people to handle your Quinceañera food, referrals are best! If that's not possible, look up local reviews of companies.

## 3. Buffet style or waitstaff?

Some catering services will cook and serve the food. Others will just cook the



food and it will be up to you to serve it as a buffet or with a waitstaff.

You might consider having waiters at the party if it will be a bit more formal. If it's more casual, buffets work just fine.

## 4. Pay attention to the season

By using local, seasonal products, the menu can really reflect the time and place of your Quince party, it can also bring down the price. Feel great knowing that your guests will enjoy the most delicious, local, and fresh seasonal products available!

## 5. Consider the setting and venue

The style of your celebration and location should be reflected in the menu. The time of day during which your reception takes place has a huge impact. It can determine the amount of food you'll need to serve. If

your Quince party takes place during the day, appetizers and hors d'oeuvres are sufficient to serve your guests. Alternatively, if your reception is at night, you'll want to serve your guests dinner. You'll also want to consider the venue. If it's outdoors, make sure it'll be able to accommodate your caterers in terms of their space and equipment requirements.

**NEED MORE IDEAS ON MENUS?  
SCAN THE CODE!**



# QUINCEANERA MENU CHECKLIST



Believe it or not, the food at your Quinceañera is often just as important as the dress you wear! Mark down all the details to make your Quince menu a feast to remember.

## TYPE OF QUINCE MENU

### Sit down meal

Price: \$ \_\_\_\_\_ Price per plate: \$ \_\_\_\_\_

# of courses \_\_\_\_\_  Salad  Soup

Entrée  Dessert  Cake Cutting

### Buffet style

Price: \$ \_\_\_\_\_ Price per plate: \$ \_\_\_\_\_

Cocktail reception Price: \$ \_\_\_\_\_

## TYPICAL QUINCE MENU

Mexican (cabrito, enchiladas, mole, fajitas, rice, beans, guacamole)

Cuban (lechon, bocadillos, croquetas, ropa vieja, pan)

Italian (linguini, pasta, pizza)

Themed: \_\_\_\_\_

## SEASON

- Winter (tangy cranberries, robust greens, dark-fleshed moro, tarocco)
- Spring (strawberries, broccoli, chicken with green peas)
- Summer (avocados, blackberries, basil, apricots, bell peppers)
- Fall (chile, carrots, grapes, kale, figs)

## YOUR GUEST'S DIETARY RESTRICTIONS

Vegan #of guests \_\_\_\_\_

Vegetarians #of guests \_\_\_\_\_

Kosher guests #of guests \_\_\_\_\_

Food allergies #of guests \_\_\_\_\_

Allergic to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SELECTION OF A CATERER

**Option 1 - name:** \_\_\_\_\_

Location & address: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Price per person: \$ \_\_\_\_\_

Date to schedule visit: \_\_\_\_\_

Time: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Option 2- name:** \_\_\_\_\_

Location & address: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Price per person: \$ \_\_\_\_\_

Date to schedule visit: \_\_\_\_\_

Time: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Option 3- name:** \_\_\_\_\_

Location & address: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Price per person: \$ \_\_\_\_\_

Date to schedule visit: \_\_\_\_\_

Time: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_



# Cake

If you love sweet and have a unique appreciation for creativity, then your Quince cake will definitely be one of your favorite parts of the planning. Given that the cake usually takes a special place and is in everyone's view, make sure to choose one that complements your personality and style.

## 1) Think about the design

It all begins with the presentation. More likely the design of the cake will follow your Quinceañera theme and decorations, but if you're still deciding, look for some inspiration on [Pinterest.com/quinceaneraexpo](https://www.pinterest.com/quinceaneraexpo). Then, let your cake designer create something super original!

## 2) Decide the size and portions

Remember, portions dictate size and it shouldn't be the other way around. Think about the number of people you need to serve rather than how many tiers your cake should have.

## 3) Play with flavors

When it comes to the cake filling, there a

several options you should consider. It should also depend on the season as well. Try as many as you can and mix them up! Among the most common ones are: fruit cakes, lemon cake, and carrot flavor.

## 4) Think about your budget

Cake designers need to be aware of the price you're willing to pay, so they can work on ideas that are actually realistic. You too should compare prices of various cake vendors. Don't settle for the first you see!

## 5) Don't forget about the transportation

Always ask the bakery or cake designer whether they'll transport and arrange the cake at your venue. Plan this in advance



otherwise you'll have one more thing to plan on your special day. Avoid last minute surprises!

**FIND OUT THE HOTTEST  
TRENDS ON CAKES!  
SCAN THE CODE!**



# QUINCEANERA CAKE CHECKLIST



If you want to delight your guests, your Quince cake must not only look fabulous, but taste good as well. Use this checklist to collect your needs and preferences.

**BAKERY:** \_\_\_\_\_

Name : \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

## CAKE FLAVORS:

- Vanilla
- Chocolate
- Carrot
- Red velvet
- Lemon
- Orange
- Angel food
- Other: \_\_\_\_\_

**ICING (FROSTING):** \_\_\_\_\_

\_\_\_\_\_

## STYLE

- Simple
- Traditional
- Dramatic
- Trendy
- Glamorous
- Themed: \_\_\_\_\_

## SIZE & SHAPE

- Round
- Square
- Rectangle
- Hexagon

## NUMBER OF SERVINGS

- 10-50
- 50-100
- 100-150
- 150-200
- 200 +

## QUINCEAÑERA CAKE COLOR

- Yellow
- Green
- Blue
- Pink
- Orange
- Themed: \_\_\_\_\_

## CAKE ADD-ONS

- Stripes
- Ribbons
- Bows
- Sugar flowers
- Pleats
- Lace
- Fresh fruit
- Other: \_\_\_\_\_

## OTHER CAKE DETAILS

- Number of guests with nut allergies \_\_\_\_\_
- Number of guests diabetic guests \_\_\_\_\_
- Number of gluten free guests \_\_\_\_\_
- Other: \_\_\_\_\_
- Number of tiers: \_\_\_\_\_
- Price: \_\_\_\_\_
- Deposit: \$ \_\_\_\_\_
- Final payment due date: \_\_\_\_\_
- Cancellation payment due date: \_\_\_ / \_\_\_ / \_\_\_

## DELIVERY

- Delivery time: \_\_\_\_\_
- Set up needs: \_\_\_\_\_

# Decorations

**You want to make sure that the decorations will live up to your expectations! Stick to the basics and let your creativity run wild.**



## 1. Define your theme

The decoration of your Quinceañera is a compliment of your theme. So, once you choose the theme the rest should flow accordingly. Remember, your theme will create a magical mood for the event.

## 2. Basic elements you can't forget

Natural flowers are always an excellent choice when decorating for fifteen celebrations. Another element you should take into consideration is balloons. They are very unique and easy to decorate with.

## 3. The head table

Make sure you don't forget to decorate the main table to the top!

It will be the central focus of your party's decor, as well as the spot where the cake will stand.

## 4. Quince centerpieces

Indispensable key element of your party's decor! For 60 inch and 72 round tables, the standard size is under 14 inches high and typically 24 inches wide. This way it won't overwhelm your guests and overpower the table. Stick to your theme when choosing the design of your centerpieces.

## 5. Tablecloth

It is important to remember that the tablecloth, napkins, and seat covers should be similar in design and color tone. You can play with the different textures,

satin, chiffon, just make sure everything looks impeccable and distinctive.

**THEMES & DECORATIONS HERE?  
SCAN THE CODE!**





# QUINCEAÑERA DECORATION CHECKLIST

The following decorations checklist will give you an overview of the most common options for possibilities for your quinceañera.

## SEASON

### Spring

Nature colors  Fruity centerpieces

Flower decorations  Tulips

Other: \_\_\_\_\_

### Summer

Bright colors (yellow, green, pink, blue)

Silk flowers

Fruit decorations  Eatable centerpieces

Other: \_\_\_\_\_

### Fall

Deep colors (deep gold, red, bronze)

Flowers  Fruits

Crystal beads Other: \_\_\_\_\_

### Winter

Holiday colors (emerald green, silver, gold)

Snowflake  Ornaments in glass

Crystal  Ceramic

Themed: \_\_\_\_\_

## Decoration venue option #1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Emai: \_\_\_\_\_

Price: \_\_\_\_\_

## Decoration venue option #2

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Emai: \_\_\_\_\_

Price: \_\_\_\_\_

## Decoration venue option #3

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Emai: \_\_\_\_\_

Price: \_\_\_\_\_

## CEREMONY DECORATIONS

Altar

Pews or chairs

Bouquet

## RECEPTION DECORATIONS

Centerpieces Number of tables: \_\_\_\_\_

Head table

Cake table

Tablecloth (chair covers, napkins, linen)

Backdrops ceiling canopies

Lighting

Basket / Box for gifts

Seating cards

## NOTES:

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# Hairstyle

## Ultimate Guide for the Perfect Quinceanera Hairstyle

Dress... checked, shoes... checked, accessories... checked, choosing the right hairstyle that goes with the perfect dress... unchecked? At this point of the organization of your Quinceañera, you have to start thinking about one of the most important compliments of your look, the hairstyle.

It's actually impossible to do a trial run every time you fall in love with a style. Lucky for you, we are here to save you some time! Check out this useful guide to help you choose the hairstyle of your dreams!

### 1. Pinpoint your Quince style and meet your beautician

Think about your personality, quince decoration, season, and theme. Are you a modern or extravagant Quinceañera? Glamorous or classic? Those are the type of questions you need to ask yourself when searching for styles considering every detail of your party. Once you chose your style, schedule an appointment with one month in advance.

### 2. Think about your Quince dress

As you look for an ideal Quinceañera hairstyle you have to take into consideration your dress' neckline, style, and shape. The hair needs to go accordingly with your



For a long face opt to add volume to your hairstyle

For heart-shaped face, side swept bangs are great

For square face style your hairstyle with layers.

dress, so to make the process easier, take a pic wearing your dress and show it to your hairstylist. This will also help decide if you need an up-do or not.

### 3. Consider your face shape

Generally, you want your hair to be in opposition to the shape of your face. So, make a confident decision by knowing your features. If you have a square face, you have to balance your beautiful angles with layers or waves. In the other hand, round faces look better with hairstyles that fall just below the chin. For heart-shaped faces, you should draw attention away from the chin with side swept bangs. If you have a long face opt to add volume to your hairstyle with waves and layers.

### 4. Remember, feel comfortable

You want your hairstyle to last all night, but you also want to feel comfortable every step of the way. If you want to wear hair accessories to add extra glamour, be aware of anything that pokes or prods from the get-go, don't risk been miserable on

your special day! Take all the accessories to your trial run. Test them all and keep confort in mind when you decide.

### 5. Last but not least, be yourself!!

Trust yourself. You'll probably have your family helping choose the right hairstyle, but at the end, the decision is yours, so trust what your gut tells you. Your hairstyle should be a compliment of your personality and look. Have fun!

**MORE IDEAS ON HAIRSTYLES?  
SCAN THE CODE!**





# Makeup

## 5 steps to Accomplish the Perfect Quinceañera Makeup Look

Aside from jumping up and down with joy, one of the first things you do once you wake up on the day of your party is your Quinceañera makeup.

Follow these makeup tips that will have you looking like a natural smoking goddess.

### STEP 1: Picking the perfect makeup professional

Personal recommendations are always the best! If you know someone looked like a million dollar celebrity on her special day—ask her who his or her makeup artist was, you can also go to your local mall or look up makeup schools in your area. If you found someone you feel comfortable with, arrange a trial a week before to your Quinceañera.

### STEP 2: Choosing your makeup look

If your quinceañera dress is soft, girly, and delicate, choose a lighter makeup. If your look is a little bit more extravagant, a heavy makeup will be great! You can also look for inspiration online and in magazines.

### STEP 3: Skincare & skin tone:

Preparing your skin is very important. Opt for a light, oil free moisturizer that'll keep your skin



hydrated and will look smooth for a longer time. Define your skin tone (fair, medium, olive or dark) and select your makeup colors according to it. Ask your makeup artist to help you define your skin tone.

### STEP 4: DIY Quince makeup

If you are confident in someone of your family applying your makeup, then consider every single detail before they start.

- **Colors:** Choose the color scheme well in advance depending on your skin tone, style, gown, and party theme.
- **Eyes:** Choose waterproof products to create a makeup look that once applied, won't budge! Keep it simple, light, and fresh with tones that will make your eyes look naturally gorgeous.
- **Blush:** Use a light shade of blush for your cheekbones and a darker shade under your cheekbones.
- **Lips:** Opt for a color that'll compliment your blush. Make sure your product lasts at

least 8 hours and finished up by applying lip-gloss.

### STEP 5: Touch up during your party

Always keep available a pressed powder to make sure you don't have an oily t-zone for your photographs, cotton buds to tidy up around the eye area, lipstick and gloss to look glamorous every minute of your Quinceañera.

CHECK OUT MORE MAKEUP IDEAS  
SCAN THE CODE!





# Photography & Video

5 ways to snag the best photographer

**The objective of hiring a professional photographer and videographer is to capture such an important event in both picture and film. Here is some advice that will help you make the right choice:**

**1. Meet the person beforehand**

Be familiar with their work. Double check their references, they can not be short than excellent.

**2. Check his portfolio**

Look and compare not only his website but actual albums. Make sure the lighting is



adequate and whether or not the photograph captures the essence of the moment.

**3. Feel comfortable with him/her**

Make sure the photographer understands what you want so he/she is able to cover your whole celebration capturing your best moments. You should feel like he/she is listening to you.

**4. Dress code**

It is fundamental for the photographer to dress for the occasion. If your XV party is a black tie event, make sure he is presentable and formal for the occasion wearing a tuxedo.

**5. Double check the contract**

Keep in mind that a low rate may be attractive at first; however it is better to know what exactly it includes to avoid ugly surprises the day of the event. Ask for three days to read the contract over.

**FOR AN AMAZING PHOTOSHOOT TIPS TO GET! SCAN THE CODE!**



# QUINCEAÑERA PHOTOGRAPHY & VIDEO CHECKLIST



You'll want to remember every part of your big day. Here is a list of the most important moments you'll want to have in pictures. Select the most important ones!

PHOTOGRAPHER'S NAME \_\_\_\_\_

Telephone: \_\_\_\_\_

Company: \_\_\_\_\_

Website: \_\_\_\_\_

## BEHIND THE SCENES | PREP SHOTS

- Hair styling & Makeup
- Family & damas assisting the quinceañera
- Pictures of the accessories (tiaras or jewelry)
- Leaving to the ceremony
- Other: \_\_\_\_\_

## QUINCEAÑERA MASS

- Quinceañera entering the church escorted by her parents
- Chambelan, padrinos, court of honor
- Parents being seated
- Guests
- Front/side/back of quinceañera
- Bouquet, bible, rosary
- Quinceañera and chambelan walking up the aisle
- Other: \_\_\_\_\_

## VENUE

- Venue's exterior (empty)
- Venue's exterior (guests arriving)
- Venue's interior (empty)
- Venue's interior (guests arriving)
- Quinceañera arriving to the venue
- Quinceañera arriving with limousine
- Quinceañera and court of honor

## PARTY & RECEPTION

- Entrance of family
- Entrance of Quinceañera
- Quinceañera with parents
- Quinceañera with brothers/sisters

- Quinceañera with entire family
- Quinceañera with court of honor
- Candle lighting
- Sign-in board
- Shoe ceremony
- Crowning ceremony
- Centerpiece shots
- Headtable
- Panoramic shot of room
- Father and daughter dance
- Surprise dance
- Quinceañera with friends
- Special announcements
- Cake cutting

## NOTES:

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# Music

Don't stop the music!

**Know the music options and the differences between hiring a DJ, a live band or recorded music to set the mood of your Quince party. Are you ready to get the party started?**

## 1. Recorded music options

These types of services usually have the latest hits in hand, that's right! They have the original songs from your favorite artists. One of the advantages is that they don't take much space, they're not as expensive and they offer a great variety of genres.

## 2. DJ

Everyone's favorite due to the novelty elements they use to excite the audience. A good DJ will be in charge of setting the mood in your party with its live mixes that will have your guests dancing all over the floor. The price ranges in regards to how well known they are, however it is still an affordable amount and they generally offer an excellent range of music options.

## 3. Live bands

The advantage of this option is the magic



added to your celebration when having a live band playing your favorite songs. Current live bands execute and dominate top hits and are capable of performing songs from any genre from banda to salsa, ranchero and even Justin Bieber or Black Eyed Peas' hits. If the budget allocated for music has no limit this is by far your best music option.

## 4. Ask for samples of their work

Interviews and websites can only give you part of the picture, and the DJ or band service you are considering should be able to provide you with samples of their work. A good professional DJ will have a selection of demos, recorded at previous events, which you can listen to get a feel for their performance. These demos will not only let you better judge their mixing skills, but will give a good indication of their ability to interact with party guests.

## 5. Get recommendations and referrals

A good entertainment service should be able to provide you with customer endorsements and referrals from their former clients. Make sure you see happy clients in his records and remember, good entertainment is a definite MUST to make the party a success.

**MUSIC SELECTION FOR THE SUPRISE DANCE, WALTZ, AND MORE HERE! SCAN THE CODE!**





# QUINCEANERA MUSIC CHECKLIST



## MUSIC SERVICES PROVIDER

### DJ

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Price: \$ \_\_\_\_\_ Number of hours \_\_\_\_\_

### Band/Performer(s)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Price: \$ \_\_\_\_\_ Number of hours \_\_\_\_\_

## NOTES:

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### Live band

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Price: \$ \_\_\_\_\_ Number of hours \_\_\_\_\_

### Mariachi

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Price: \$ \_\_\_\_\_ Number of hours \_\_\_\_\_

# SONG SELECTION *for the special moments*

SONG TITLE	SONG ARTIST	SONG LENGHT
SEATING GUESTS		
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____
QUINCEAÑERA ENTRANCE		
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____
FAMILY ENTRANCE		
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____
MUSIC DURING DINNER		
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____

**SONG TITLE**

**SONG ARTIST**

**SONG LENGHT**

WALTZ DANCE

1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____

SURPRISE DANCE

1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____

CUTTING CAKE

1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____

REQUEST YOUR FAVORITE PLAYLIST:

1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____

# Surprise dance

Have you thought about the surprise dance?

The surprise dance is the most exciting part of a Quinceañera, but that doesn't mean it's the least important. A well-coordinated dance requires much effort and dedication from both the Quinceañera and her court of honor.

Here is a quick guide  
To help you plan your surprise dance.

## 1. Decide music and songs

First, everyone must agree with the type of music and song in order to remain enthusiastic during the choreography. If you don't know how to dance, don't worry! There will always be someone in your group who loves to dance and he or she can help. You may want to hire a dance instructor as well.

## 2. Research

Look for inspiration online to have a better idea on what you want to do for your surprise dance. This will help you find out what's in trend, discover new rhythms, plan for possible mistakes, and choose a particular choreography.



## 3. Contact a choreographer

You always need a good guidance when it comes to plan choreography. Someone has to lead your dance and with your inspiration, plan something spectacular. Trust us, a dance choreographer is the way to go!

## 4. Get inspired by current artists

Try copying moves from musical videos of your favorite artists and talk to your choreographer to incorporate them to your Quinceañera surprise dance. Most modern artists have a varied repertoire and use different dancing styles on their videos.

## 5. Select the outfits!

After deciding which song you will dance to, next you need to select the group's outfits. The attire will depend on the music

genre, but also on how comfortable you feel wearing it. If the clothes are so tight that they restrict your movement, then they are not the appropriate attire. Wear something that will let you move freely and make your parents proud.

**MORE IDEAS ON YOUR  
SURPRISE DANCE?  
SCAN THE CODE!**



# QUINCEANERA SURPRISE DANCE CHECKLIST



Narrowing down the most important details on planning the most exciting parts of the Quince celebration, the surprise dance.

## STYLE

- Salsa
- Merengue
- Cumbia
- Bachata
- Swing
- Other: \_\_\_\_\_

## HIRE A CHOREOGRAPHER

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Reviews: \_\_\_\_\_

## SONG SELECTION

Song title	Song artist	Song length
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Length of choreography: \_\_\_\_\_

## DANCE STUDIOS

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Reviews: \_\_\_\_\_

## SCHEDULE PRACTICE WITH YOUR COURT

### Practice #1

Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Place: \_\_\_\_\_

### Practice #2

Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Place: \_\_\_\_\_

### Practice #3

Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Place: \_\_\_\_\_

### Practice #4

Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Place: \_\_\_\_\_

# Mass

Even though the Quince ceremony is not a sacrament, it is usually celebrated with a Catholic mass.

Most important requirements you **MUST** consider:



## 1. Anticipated time to reserve the church and availability of the priest

At least six months before the desired Quinceañera date. Also, suggest your proposed date for your celebration and inquire if the Priest would be willing to prepare you throughout the process.

## 2. Active parish members

Many churches require Quinceañera to be baptized and reached their First Communion. You'll be expected to submit the sacramental certificates. Must attend mass and participate in the services.

## 3. Preparatory class

It is common for parishes to require that you be a member of that church and that you take preparatory classes, similar to first communion courses. Ask if any fees are applicable for the mass.

## 4. Fee for the church

Once your desired date is available you'll be expected to pay a non-refundable fee in

order to reserve the church. An average of \$400 is required to be paid half will be required to reserve the church. Also, you are responsible for reserving the musician/choir and for the fee this implies.

## 5. Decoration

Decoration restrictions varies with each church. However, the family is required to position for two large flower arrangements to decorate the sanctuary. Flowers are always welcome! All will remain at the church afterwards.

**DO YOU WANT TO KNOW  
MORE ABOUT QUINCE TRADITIONS?  
SCAN THE CODE!**



# QUINCEAÑERA MASS CHECKLIST



**QUINCEAÑERA DATE:** \_\_\_\_\_

Reservation date: \_\_\_\_\_

Mass time: \_\_\_\_\_

## • CEREMONY LOCATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## • PRIEST:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## • MUSICIANS:

(church chorus or outside musicians)

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Song selections: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## • PREPARATORY CLASSES

1st class: \_\_\_\_\_

2nd class: \_\_\_\_\_

3rd class: \_\_\_\_\_

## • CHURCH DECORATIONS

Flowers

Candles

Other: \_\_\_\_\_

## • REHEARSALS

Date: \_\_\_\_\_

Time: \_\_\_\_\_

## • PHOTOGRAPHER

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

## NOTES:

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# Invitations/ wording

## Considering Text for Quinceañera Invitations

Other than the wording and design, the marital status of the birthday girl's parents is an important element to consider especially if she was raised by a single parent or guardian, by divorced parents, or if one of her parents is deceased.

### Traditional template following a nuclear family structure:

"Mr. and Mrs. Jose Fernandez  
invite you to..."

*That information is then followed by the name of the Quinceañera, the date, year, time and location of the event.*



### Template when one parent is deceased:

Johanna-Isela  
daughter of  
Jose Fernandez and  
the late Graciela Fernandez  
request the honor of your presence  
at her Quinceañera

### Template with single parent/guardian:

Mrs. Graciela Gutierrez  
and family  
request the honor of your presence

### Template when parents are divorced:

Mrs. Graciela Gutierrez  
and  
Mr. Jose Fernandez  
request the honor of your presence

### LATEST TRENDS, DESIGNS, AND TENDENCIES HERE! SCAN THE CODE!





# QUINCEANERA INVITATIONS CHECKLIST

Consider the following Quince invitations checklist before deciding how you want to announce your BIG CELEBRATION.

**BUDGET: \$** \_\_\_\_\_

Order     DIY

Stationary shop: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date ordered: \_\_\_\_\_

Pickup date: \_\_\_\_\_

## STYLE & NUMBER

Lettering: \_\_\_\_\_

Number ordered: \_\_\_\_\_

## COSTS

Invitation printing \$ \_\_\_\_\_

Cards, envelopes, inserts \$ \_\_\_\_\_

Quinceañera program \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

GRAND TOTAL: \$ \_\_\_\_\_

## INVITATIONS

Save-the-date cards #: \_\_\_\_\_

RSVP cards #: \_\_\_\_\_

Specialty envelopes #: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





We know how stressful can be to plan a Quinceañera, but if you stay on track by following this amazing guideline, you'll find that planning can be incredibly enjoyable. You have all the ingredients to a perfect Quinceañera so now, the most important thing is to have fun! Remember, this is YOUR party and your day to shine. Be your own party planner and make sure everything goes as smoothly and glamorously as you dreamed it would be.

**LET GET THIS PARTY STARTED!**

